

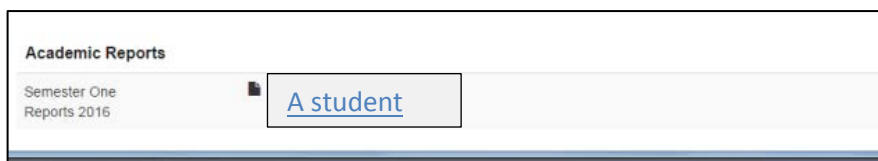
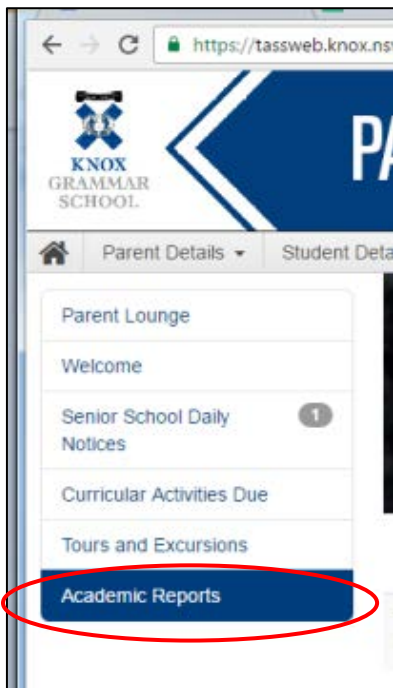
VIEWING AN ACADEMIC REPORT IN PARENT LOUNGE

To view an academic report please follow the instructions below.

Go to <http://knoxnet.knox.nsw.edu.au/>, the Knox Portal

Enter your Login details (Not sure how to login? See below for details) Click on **Parent Lounge**

Click on **Academic Reports**



Click on the name to view the report.

HOW TO ACCESS THE PORTAL

An individual login and account has been setup for each parent.

Your username is made up of your parent code followed by the letter 'f' for father, 'm' for mother or 'g' for guardian (where applicable). So if your parent code is SMITH01, the father's username would be SMITH01F.

Your password is the same as your BPay reference number. You can find this on your school fees statement and is usually a five digit number. Enter this number for your password exactly as it appears on your statement. Once you have entered your username and password, press enter or click the 'Staff Log On' button

To access Knox Grammar School Parent Lounge please go to; knoxnet.knox.nsw.edu.au

The image shows two side-by-side screenshots. The left screenshot is the Knox Portal login page, which includes the school logo, a security warning, and input fields for Username and Password. The right screenshot is a BPay statement snippet showing a Biller Code of 7898 and a Reference number of 12345. Red circles and lines connect the example values from the BPay statement to the corresponding input fields on the login page.

Field	Value
Username	SMITH01F
Password	12345

ACCOUNT NUMBER: SMITH01