Dear Parents and Swimmers,

PLEASE BE AWARE THAT ALL SWIMMERS MUST REGISTER ON-LINE AT www.knox.nsw.edu.au through the Links System

(This is the Knox WEBSITE address not the portal)

FROM THE FRONT PAGE OF THE WEBSITE SELECT;

‘KNOX COMMUNITY’ then ‘AQUATICS’ then ‘SQUAD AND FITNESS’

Click on the “register / make a payment” button.

This is the page you will see when you click on the ‘register / make a payment” button

![Image of website page]

The parent is the RESPONSIBLE PERSON and should complete all required details.

When these details have been accepted and compulsory fields are completed you can then ‘ADD A NEW STUDENT’. This must be done for each member of the family who wishes to swim either in squads, masters or aqua aerobics.

For Squad swimmers – STOP HERE

At your next visit to the Knox Aquatic Centre the swimmers will be booked in to squads by Aquatic Centre office staff in the LTS reception, where prep boys, sisters, community members and non Knox swimmers will be issued a swipe card, senior boys attending Knox must bring their student ID cards which will be assigned to their name on the account.

WITHOUT A SWIPE CARD SWIMMERS WILL BE UNABLE TO GAIN ACCESS TO THE AQUATIC CENTRE.
WHO PAYS WHAT?

1. Boys attending Knox pay $78 per month.
2. Future boys booked to attend Knox and their sisters and brothers, sisters and brothers of current Knox boys and children of old boys pay $84 per month.
3. Any other squad swimmers with no affiliation to Knox pay $120.
4. Master swimmers pay $80 per month or purchase an $80 10 visit pass
5. Aqua Aerobic participants pay $60 per month or purchase an $80 10 visit pass

Groups 2 and 3 must also be members of the Knox Pymble Swim Club. Details of this can also be found on the Knox website

‘KNOX COMMUNITY’ then ‘AQUATICS’ then ‘KNOX PYMBLE SWIM CLUB’

To make a payment the swimmer must be registered and booked into a squad level at the swim school office. Bookings cannot be done by individuals but by visiting the swim school office.

HOW THE PAYMENTS WORK

The payments are paid in advance on a monthly basis. Participants are booked into every session which allows them access on any day. Payments are calculated per session with an accumulative cost per month depending on which group you are booked in to. These payments are perpetual whether during term time or not. If you wish to cease a payment due to holidays this can be done by a member of the Aquatic Centre office staff, where illness is the reason for non-attendance a medical certificate must be produced then payments can be ceased.

If a participant commences after the beginning of the month a pro rata cost is automatically set by the booking system.

The Links payment system will list each individual session you may swim,

i.e. Mon/Tue/Wed/Thurs/Fri/Sat both am and pm and divide the cost between each session across the number of sessions available each month.
Example;

7 Sessions per week

7 session divided by $120 (or discounted rate)

<table>
<thead>
<tr>
<th></th>
<th>MONTHLY</th>
<th>WEEKLY (based on 4 week month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday am</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
</tr>
<tr>
<td>Monday pm</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
</tr>
<tr>
<td>Tuesday pm</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
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<tr>
<td>Wednesday am</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
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<td>Wednesday pm</td>
<td>$17.14 per month</td>
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<tr>
<td>Thursday pm</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
</tr>
<tr>
<td>Friday am</td>
<td>$17.14 per month</td>
<td>$4.28 per session per week</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$119.98 per month</strong></td>
<td>$4.28 per session per week</td>
</tr>
</tbody>
</table>

HOW TO PAY

After checking your account click the BOOK NOW button.

You must agree to the Terms and Conditions on BOTH pages before your payment will be accepted.

Tick the box which will allow your details to automatically be shown.

Enter you name and card details, please note there should be no spaces between the card numbers.

A red asterix denotes which fields are mandatory.

Click the PAY NOW button and your payment will take a few seconds to be accepted.

If you have any difficulties please contact the Knox Aquatic Centre 02 8487 0126 or speak to an aquatic centre staff member when you come in to the pool.