



Application for Enrolment

NAME OF BOY

Given Names	Church attended
Surname	Admission required in year group K,3,5 or 7
Date of birth	Year of entry
Country of birth	Day or boarder
Nationality	Present school and year level (if applicable)
Religion	

Medical problems: Physical or mental disabilities affecting schooling (please give details and, if relevant, a medical report)

Has the boy had a brother at Knox? (Give name, last year attended & house)

Has the boy a brother at Knox at present? (Give name, year group & house)

Has the boy a brother with a definite place on the waiting list at Knox? (Give name, year of entry)

Is the boy the son of an Old Boy? (Give name of OKG, final year & house)

Is the boy the grandson of an Old Boy? (Give name of OKG, final year & house)

Is there any other connection with Knox Grammar School?

PARENTS' PARTICULARS

FATHER

Given names Mr / Dr / Rev	
Surname	
Occupation	
Home address	
	Postcode
Telephone (home)	(work)
Mobile	
Email address	
Or Guardian details	

MOTHER

Given names Ms / Mrs / Dr	
Surname	
Occupation	
Home address	
	Postcode
Telephone (home)	(work)
Mobile	
Email address	

PLEASE INCLUDE THE FOLLOWING

> \$300.00 (AUD) Application fee (non-refundable). Cheque to Knox Grammar School or Credit Card details (below).

> A copy of applicant's birth certificate / extract.

> If applicant is already at school, a copy of his most recent school report.

> Two written family references: The written Family References must focus on the parents themselves, and include the length of time (a minimum of five years) that each referee has known and interacted with the family of the student. They must not be close relatives. Church references are welcome. Please also provide the names, full addresses and contact details for the two referees.

SIGNATURES OF BOTH PARENTS / OR GUARDIAN (RESPONSIBLE FOR FEES)

Signature 1	Date
Signature 2	Date

CREDIT CARD DEBIT AUTHORITY

Bankcard Mastercard

Please charge my credit card \$300.00 (AUD)

Visa Card American Express

Name of cardholder

Expiry date

Card no

Signature

PLEASE SIGN CONDITIONS OF ENROLMENT DETAILED OVERLEAF

*A chance to be...
a chance to be...*



Conditions of Enrolment

1. The School may require any proposed pupil to present himself for interview.
2. An Application for Enrolment must be accompanied by an Application Fee which is not refundable. Receipt of Application for Enrolment by the School does not mean that a place will be available for the boy. If a confirmed place is offered, an Enrolment Fee is payable, as per the current fee schedule.
3. Well before the Date of Entrance, a non-refundable Entrance Fee will be required to secure the boy's place. If this Fee is not paid by the due date, the confirmed position will automatically lapse.
4. All School fees and other charges are due and payable at the time specified on the account being rendered unless other arrangements are agreed with the School. The School's scale of fees may be varied from time to time.
5. When an Enrolment is accepted it is on the understanding that the boy will complete his education at Knox Grammar School.
6. A boy who enters Knox as a boarder will remain as a boarder. Should a transfer from boarder to day boy be requested, such boy will be placed on the day boy waiting list in the hope that a day boy position may become available. Any change in enrolment from boarder to day boy, or vice versa, whether before or after the boy is in attendance, is entirely at the discretion of the School. A request for any change in status must be made in writing to the Headmaster. Any boy commencing boarding in Year 11 must remain in boarding until the end of Year 12.
7. Financially, boarding is always a one-year (full school calendar year) commitment. Hence, boarding fees are payable for the full calendar year even though a boy may be withdrawn from boarding before the year is complete.
8. Once a boy is in attendance at the School, at least one term's notice of withdrawal must be given, in writing, to the Headmaster. In default of such notice, one term's fees will be charged.
9. The School Council reserves the right to terminate the attendance and enrolment of any boy whose lack of progress or whose conduct or behaviour is, in the opinion of the Council, an embarrassment to the School.
10. A pupil, and his parents or guardian shall duly observe the Rules and Regulations of the School in force from time to time.
11. Parents and guardians are reminded of their responsibility to notify the School of a change of address. Enrolment will automatically lapse if call-up notices are returned unclaimed or unacknowledged after one month of mailing date.

Dated

Signature of Parents/Guardians
