



ROLE DESCRIPTION

ICT INTEGRATOR

ROLE PURPOSE

The role of the Knox ICT Integrator plays a key part in enhancing the use of technology tools in Teaching and Learning. They ensure that the technology resources available to students and staff are used to enhance the overall teaching and learning outcomes in line with curriculum initiatives and the school's strategic intent.

This role will be filled by a qualified teacher with a passion for ICT Integration. The ICT Integrator will assist teachers and model excellence in innovation through creative technology integration, research and training.

ROLE RESPONSIBILITIES

- Collaborate with teachers to support their use of technology in the delivery of curricula through a variety of instructional methods.
- Facilitate effective use of technology in the classroom and school environment.
- Develop guidelines and other support materials as needed.
- Monitor changing trends in technology to foster best practices in the classroom in line with the school's strategic intent
- In partnership, work towards integrating the use of hardware, software, and technology resources in the support of student learning.

ROLE ACCOUNTABILITY

- Demonstrated expertise in creation, maintenance, and use of cloud-based teaching and learning resources.
- Enthusiasm for trialling and implementing new and emerging technologies.
- An understanding of current technology and educational trends with a focus on integration of technology with pedagogical outcomes
- An ability to relate technology concepts to non or limited technology users.
- Demonstrated effective usage and integration of education technologies into instruction to both large and small groups of individuals.
- Experience in conducting professional development in educational technology.
- Ability to engage with teaching staff in their planning of lessons to facilitate digital citizenship
- Familiarity with technologies frequently associated with online environments.
- Ability to collect and analyse data from a variety of sources to evaluate and make recommendations related to technology.
- Ability to organize work and set priorities for accomplishing work in a timely and effective manner.
- Ability to work collaboratively and collegially with other staff, teachers, and administration.

WORK HEALTH & SAFETY

The incumbent will actively support and contribute to the maintenance and development of a safe working environment by:

- reporting incidents or accidents to the appropriate staff as soon as possible
- working within the WHS management systems that have been adopted by the School

LENGTH OF TENURE and APPRAISAL REVIEW CONDITIONS

The ICT Integrator, is appointed ongoing. As with all school staff, will be expected to participate in a regular appraisal program, the appraisal program shall set strategic objectives and performance measures consistent with the responsibilities of the position.

TEACHING REQUIREMENTS

The ICT Integrator will work in partnership with teachers and students in a variety of classrooms, however the ICT Integrator will not have a specifically allocated class for which they alone are responsible.

TERMS OF EMPLOYMENT & REMUNERATION

Remuneration for the position will be commensurate with qualifications, skills and experience and in accordance with the terms and conditions of the Independent School Teachers MEA (2017). Superannuation Guarantee at the current legislative rate will be paid by the School in addition to salary as required by the Act.

The ICT Integrator will receive the relevant salary for the Teachers Band plus a level 1 allowance.

Please note:

All staff are subject to mandatory screening procedures in line with Child Protection Legislation