



**KNOX GRAMMAR SCHOOL**

## **ROLE DESCRIPTION**

**PREP SCHOOL PSYCHOLOGIST K-6: PART-TIME,  
2 FULL DAYS, OR, 3-4 PART DAYS,  
TEMPORARY POSITION: FROM JUNE, 2019 TO END OF  
TERM 3: OCTOBER, 2019.**

Knox Grammar School is an Independent, multi-campus K-12 day and boarding school for boys located at Wahroonga on Sydney's North Shore and is acknowledged as one of Australia's leading schools. The current level of enrolment is over 3000 students who are nurtured, educated and cared for by highly skilled academic, support and operational staff. The School is an activity of the Uniting Church and provides a secure environment with outstanding facilities where boys can develop academically, culturally, physically, socially, spiritually and through a broad range of sporting and recreational activities. Knox has two junior school campuses, with the current vacancy located at The Wahroonga Preparatory School (co-educational) with approximately 240 students.

## **QUALIFICATIONS AND SKILLS**

### **THE SUCCESSFUL APPLICANT**

The following qualifications and experience are mandatory for the role:

- o Experience counselling primary aged children using evidence-based interventions
- o Current Professional Psychologist Registration (AHPRA)

The following qualifications and experience are desirable but not mandatory for the role:

- Experience counselling or teaching in a School Setting
- Clinical Psychology Master's Degree
- Psychology Board of Australia approved supervisor to clinical psychology interns
- Demonstrated ability to effectively participate in a team approach to child wellbeing.
- Family Therapy Qualifications and experience.
- Experience administering & reporting psychometric assessments including the WISC, WAIS & WIAT.

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- Experience in facilitating and developing evidence based therapeutic groups.
  - Experience managing psychological needs in the event of a crisis or critical incident.
  - Working Knowledge and interest in Positive Psychology

## **ROLE PURPOSE**

The Knox Psychology Team enjoys excellent collegiality, professional development support and supervision. The School Psychologist will work as part of this extensive team to deliver professional psychological services to the students and their families.

## **ROLE RESPONSIBILITY**

The School Psychologist has reporting responsibilities to the Head of the School Psychology and, as with all school employees, the incumbent is ultimately responsible to the Headmaster. For now, this is a temporary position, but places the successful applicant in a prime position to apply for permanent roles from term 4, 2019.

## **ROLE ACCOUNTABILITY – SCHOOL PSYCHOLOGIST**

### **Vision**

To optimize the wellbeing of primary students through:

- Primarily: triage, referral and case management
- Individual and family counselling/therapy
- Assessment and identification of needs of individuals and groups
- Providing professional advice to staff and parents.

### **Personal attributes specific to the role**

- Enjoys working with children
- Energy and Passion for Mental Health/Wellbeing
- Outstanding Communicator
- Ability to prioritise and manage competing demands
- Ability to remain calm & composed in a crisis
- Team Player
- Mature ethical integrity and clear professional boundaries
- Passion for the core Values & Mission of the Uniting Church in Australia
- Evidence of a personal commitment to, and application of 'Total Fitness' (Spiritual, Physical, Social/Emotional and Intellectual Wellbeing)

### **Counselling**

- o Individual & Family counselling/therapy.
- o Professional comprehensive psycho-social and educational assessment and report writing.
- o Keeping of professional records.
- o Case managing and referral as needed.

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- o Networking, case-discussions, and Wellbeing Meetings aimed at managing a team approach with parents and outside clinicians and other Knox staff (including Learning Support, teachers, and chaplain)

### **Professionalism**

- o Maintain Membership of relevant Professional Bodies and Professional Registration.
- o Participation in professional supervision (peer, group and individual).
- o Participate in and share regular relevant professional development.

## **WORK HEALTH & SAFETY**

- Actively support and contribute to the maintenance and development of a safe working environment:
- To report incidents or accidents to the appropriate staff as soon as possible.
- To be proactive in reporting WH & S issues.

## **APPRAISAL/REVIEW CONDITIONS**

The appointee to the position of Psychologist will be required to undergo an annual performance review.

*Please note: All staff are required to provide the School with a current NSW Working with Children Check number in accordance with Child Protection Legislation*