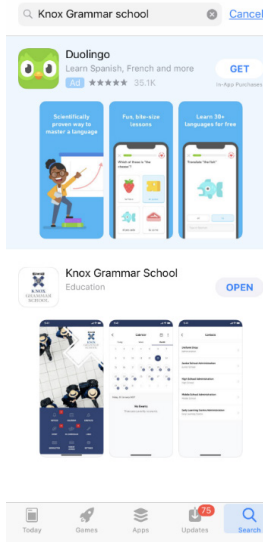
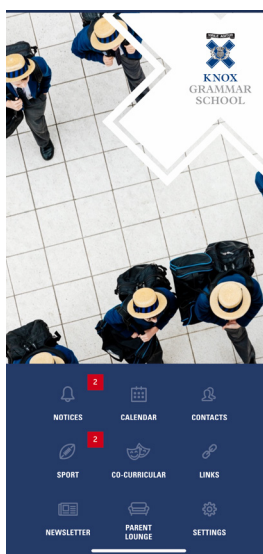


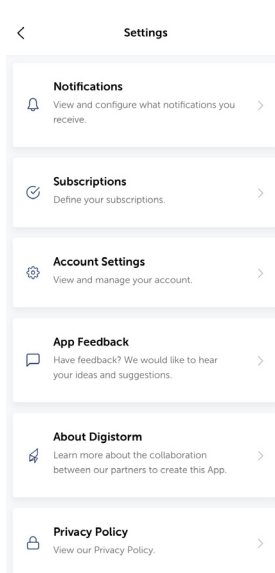
# KNOX SCHOOL APP



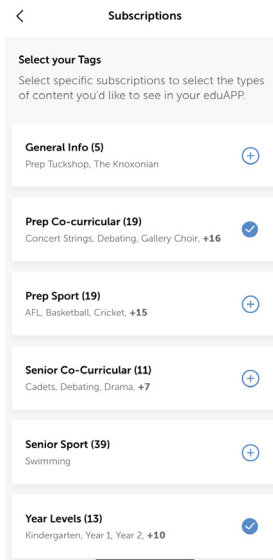
To download the app go to your app store and search for 'Knox Grammar School'



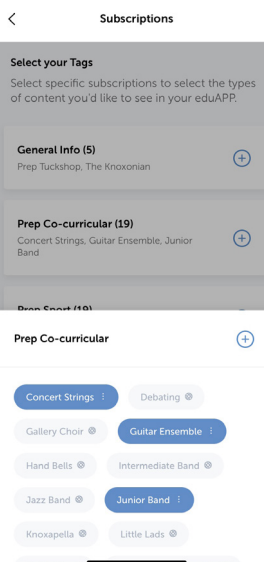
Features are accessed from the app dashboard



Go to the settings tab and then to subscriptions to subscribe to the groups from which you would like to receive notifications/information.

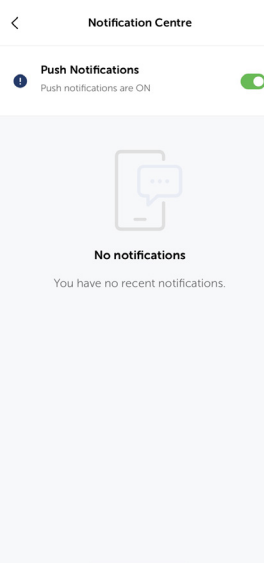
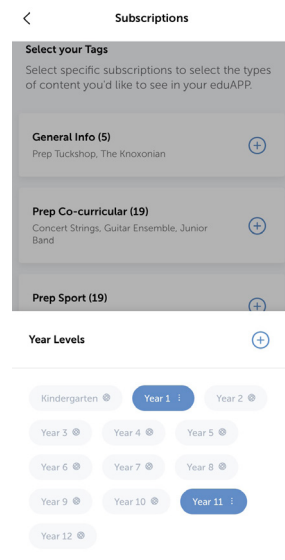


Tag categories are used to group tags together such as sport, year levels, co-curricular etc.

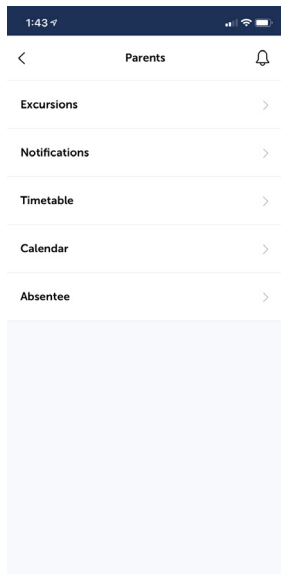


Click each category to see the activities listed

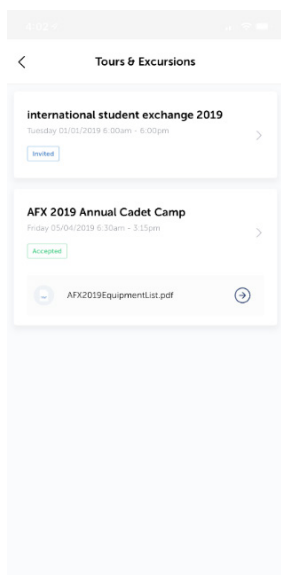
Tags are highlighted by default. Unhighlight to unsubscribe from the groups from which you do not wish to receive information



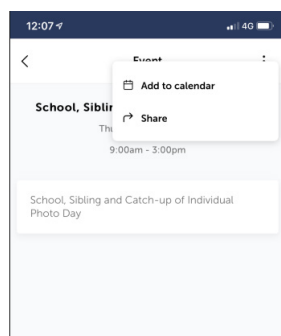
Ensure that your push notifications are set to 'on' under Notifications on the settings page



To access Parent Lounge, first click on the Parent Lounge icon from the dashboard and then enter your username and password. You will only need to enter your login details the first time you set up the app.



You can view and accept excursions.



Calendars are also filtered according to your son's campus or year group. To add an event to your own calendar first click on the event and then the three dots in the top right of the screen.

## Absence Notifications

\* Date From  
24 May 2019

\* Date To  
24 May 2019

\* Type of Absence

\* Reason for Absence

Comment  
0 of 1500

Instructions  
0 of 1500

Done

Absent from school

Absent Morning

Early Departure

Late to School

Ensure the dates are correct. Today's date is pre-filled.

If Early Departure or Late Arrival enter the time of departure/arrival

Enter further details in the comment or instructions

24 May 2019

\* Type of Absence  
Early Departure

\* Reason for Absence

\* Departure Time  
11:26

Comment  
0 of 1500

Instructions  
0 of 1500

Attach Medical Certificate  
 Lachlan ARDRON

Drop file here - or -

+ Choose

Please contact the SAO/Prep Office for any other absence options.

Cancel Submit New

Medical certificates may be uploaded

Please contact [Lindsey Sampson](#) if you require further information