

# LEARN TO SWIM - CANCELLATION FORM



KNOX GRAMMAR SCHOOL  
AQUATIC CENTRE

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## LEARN TO SWIM SCHOOL AGE LEVELS: 1 – 5, JUNIOR DEVELOPMENT AND MINI SQUAD

To cancel a learn to swim enrolment you are required to provide advance notice, at least one week prior to the last day of the current month. The responsible person must complete and sign a cancellation form and deliver it to the Aquatic Centre.

Cancellations are effective from the first day of the **next full** calendar month.

All outstanding Make-Up lessons are to be redeemed before the booking is cancelled, any make up lessons outstanding, will not be redeemable after the cancellation date.

**Responsible Person:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Participate 1:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Lesson Day and Time: \_\_\_\_\_

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**Participate 2:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Lesson Day and Time: \_\_\_\_\_

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What is the main reason for cancelling:

Last Direct Debit: \_\_\_\_\_ Last Enrolment Date: \_\_\_\_\_

Responsible Person's Signature \_\_\_\_\_

Office Use Only Staff Member: \_\_\_\_\_ Date: \_\_\_\_\_

# PROGRAM CANCELLATION OR SUSPENSION FORM



KNOX GRAMMAR SCHOOL  
AQUATIC CENTRE

PROGRAMS: SNR PERFORMANCE / SNR SQUAD / NATIONAL TARGET / JNR PERFORMANCE / JNR BLACK / JNR BLUE / ADULT SQUAD / LAP SWIMMING

To **cancel** a program enrolment you are required to provide advance notice, at least one week prior to the last day of the current month. The Responsible Person must complete and sign a cancellation form and deliver it to the Aquatic Centre. Cancellations are effective from the first day of the **next full** calendar month.

To **suspend** a program enrolment you are required to provide advance notice, at least one week prior to the last day of the current month, The Responsible Person must complete and sign a suspension form and deliver it to the Aquatic Centre. Suspensions can only be (inclusive) a minimum of 2 weeks and a maximum 4 weeks.

Responsible Person: \_\_\_\_\_ Date: \_\_\_\_\_

Participate 1: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**SUSPENSION**

Date from: \_\_\_\_\_ Date to: \_\_\_\_\_ (inclusive, minimum 2 weeks, maximum 4 weeks)

**CANCEL**

What is the main reason for cancelling:

Last Direct Debit: \_\_\_\_\_

Participate 2: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**SUSPENSION**

Date from: \_\_\_\_\_ Date to: \_\_\_\_\_ (inclusive, minimum 2 weeks, maximum 4 weeks)

**CANCEL**

What is the main reason for cancelling:

Last Direct Debit: \_\_\_\_\_

Responsible Person's Signature \_\_\_\_\_

Office Use Only Staff Member: \_\_\_\_\_ Date: \_\_\_\_\_